



THURSTON COUNTY STEERING COMMITTEE
Compassion of Individuals, Power of Community



MINUTES

April 22, 2015; 2:00-4:00 p.m. @ DOH Room 145

Dial in # (877) 351-4402; Pass code 5494082

Documents Provided:

Invitees:	<input checked="" type="checkbox"/> Julie Alonso	<input type="checkbox"/> Cindy Murray	<input type="checkbox"/> Lori Tranmer	<input type="checkbox"/> Jennifer Inman	SOS Staff:
	<input checked="" type="checkbox"/> Kelli Dixon	<input type="checkbox"/> Randy Ryan	<input checked="" type="checkbox"/> Melissa VanGorkom	<input type="checkbox"/> Kennly Asato	
	<input type="checkbox"/> Rick Elsea	<input checked="" type="checkbox"/> Cheryl Sattelberg	<input checked="" type="checkbox"/> Kelly Wilson	<input type="checkbox"/> Chassidy Naputi	<input type="checkbox"/> Philip Kerrigan
	<input type="checkbox"/> Evelyn Hinken	<input type="checkbox"/> Pam Scott	<input checked="" type="checkbox"/> Jennifer Montgomery	<input type="checkbox"/> Guest – Art Mead	<input type="checkbox"/> Heather Lucas
	<input checked="" type="checkbox"/> Sandy Mitchell	<input type="checkbox"/> Sherry Thomas	<input type="checkbox"/> Denise Clark	<input type="checkbox"/> Guest –	<input checked="" type="checkbox"/> Dawn Sanquist
Time	Agenda Item	Presenter	Notes/Action Items		
2:00 – 2:05	Announcements	Kelly Wilson	No announcements		
2:05 – 2:10	State Announcements	Dawn	The Leadership Breakfast is May 14 th at L & I. The theme is the 80's. The CFD office will provide the centrepieces along with the decorations. The committee was asked to help decorate on May 13 th . Since this is the day of our regularly scheduled meeting it was decided to hold our meeting at L & I in the same room as the breakfast. As soon as we are done with our agenda we can then help decorate.		
2:10 – 3:30	Recap of TC Recognition Event:	Kelly Wilson/Julie Alonso	<ol style="list-style-type: none"> 1. Event survey results were shared from the state office. Overall event was well received. 2. Kelly noted the difficulty of inviting the retirees by email. Many had the mass email by the SOS office go into their spam designation and never received it. Also Kelly noted because the nominees email wasn't listed/filled in she had a difficult time getting their emails to send the invitation. Suggested we check forms to make sure nominee contact information is available. 3. Julie suggested using a website called "Event Brite" next year. This site is set up to better 		



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			<p>serve our needs for an event registration. Dawn also suggested that the SOS office may be able to develop a registration for us as they do for the Leadership Breakfast, etc.</p> <p>4. All committee members agreed we need to brain storm ideas to get more nominations. It was suggested the email request for nominations go to Thurston County Campaign Leaders and also to the Thurston County Local Coordinators. Depending on the Campaign Leader the nominations didn't always get passed down to the Local Coordinators.</p>
2:30 – 3:00	Leadership Breakfast <ul style="list-style-type: none"> • L & I May 14th • Decorate May 13th • Centerpieces 	Julie Alonso/ Kelly Wilson	<p>We will hold next months' regularly scheduled meeting on May 13th at L & I auditorium so we can decorate at the end of our meeting.</p> <p>SOS office stated they no longer needed us to contact charities for the centrepieces as they decided to do them themselves.</p>
3:00 – 3:10	Results from Meet and Greet (April 21st)	Julie Alonso/ Kelly Wilson	<p>6 potential volunteers attended. We had one unable to join for now as she had a conflict with our meeting day/time. The 5 others were interested. They were all invited to today's meeting. Jennifer Montgomery did participate in today's meeting. Welcome Jennifer! Jennifer works IT for DVA and we are excited to put her skills to use for our committee.</p> <p>We hope to see the other potential volunteers at next month's meeting.</p> <p>Also the date for the New Member Recruitment event with Kim Wyman is scheduled for June 30th, 2:00 – 4:00 pm at the SOS office. More to come.</p>
3:10 – 3:20	2014 Annual Report	Sandy Mitchell	<p>Sandy presented the 2014 Annual Report. It was approved by the committee with a couple of minor changes.</p>
3:20 – 3:30	2015 Handbook	Kelly Wilson	<p>Kelly presented the 2015 TCSC Handbook. It was approved by the committee with a couple of minor</p>



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			changes.
3:30 – 3:45	Local Coordinator Training	Julie Alonso/ Kelly Wilson	<p>Kelly stated that Evelyn is out with surgery. We were seeking someone to help Evelyn with the Local Coordinator training. Julie asked if we had the dates set for it yet. Dawn stated that the Columbia room had not been booked as far as she knew. It was decided Kelly would check with Evelyn on her desire and ability to continue with overseeing the training, and whether dates had been set. Melissa stated she would be willing to help with the trainings. The SOS office stated to avoid the following dates as they have their Local Coordinator training for other counties – August 27th, September 3rd, and September 8th.</p> <p>Results – After talking with Evelyn she would very much like to continue coordinating these trainings and no dates had been set. She stated she'd like on to be late August and one in September. Julie sent out a survey monkey to the committee to check on best days available (along with availability of the Columbia room). More to follow.</p>
3:45 – 4:00	Roundtable	All	<p>Kelli – Asked about the status of the TCSC Facebook page. Who is updating it? Etc. Melissa stated she had been updating it but hadn't for a while. Melissa stated anyone could be set up to update it. Once they "Like" the page Melissa can then set them up for edit access. Jennifer stated she would be interested in this as this is part of her job and she has access to it at work.</p>

Next Meeting: May 13th ; 2:00-4:00 p.m. @ L & I in Tumwater (Auditorium)